



Administration Office
101 N. Euclid Ave.
Cashion, OK 73016

Cashion Board of Education Regular
Meeting
Monday, February 14, 2022 6:00 PM Central

1. Call to order

Attendance Taken at 6:05 PM.

Steve Andrews: Absent

Jessica Ballard: Present

Chris Gibson: Present

Michelle Miller: Present

Ryan Suntken: Present

President Miller called the meeting to order at 6:05pm

2. Establish quorum

3. Discussion / possible action on certifying the results of the school board election from the Kingfisher County Election Board.

Motion to certify election results. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Yea: 4, Nay: 0, Absent: 1

4. Recognition of out-going board member

Thank You to Ryan Suntken for your service and dedication to Cashion Schools

5. Administer the oath of office and loyalty oath to Chris Carroll.

6. Discussion / possible action to elect a president of the board

Motion to elect Michelle Miller as Board President. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

7. Discussion possible action to elect a vice-president of the board.

Motion to name Jessica Ballard as vice-president of the board. This motion, made by Chris Carroll and seconded by Michelle Miller, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

8. Discussion possible action to elect clerk of the board

Motion to name Chris Gibson as board clerk. This motion, made by Chris Carroll and seconded by Jessica Ballard, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

9. Discussion / possible action to elect deputy clerk of the board.

Motion to name Steve Andrews as board deputy clerk. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

10. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)

Motion to approve Consent Agenda. This motion, made by Chris Carroll and seconded by Jessica Ballard, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea

Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

A. Vote to approve the agenda as part of the minutes

B. Vote to approve the minutes from the regular meeting of January 10, 2022

C. Vote to approve the treasurer's report

D. Vote to approve the child nutrition report

E. Vote to approve the activity fund report

F. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms.

11. Items for Board Action:

A. Vote to approve purchase order encumbrances for 2021-2022

Motion to approve purchase orders as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

i. General Fund: P.O. #401-448 and 50140-50141 and increase PO # 6 by \$1,500.00, #281 by \$1,000.00 and # 353 by \$1, 034.00 totaling \$61,077.83

ii. Building Fund P.O. #43-51 totaling \$66,304.49

B. Vote to approve payments for 2021-2022

Motion to approve payments as presented. This motion, made by Jessica Ballard and seconded by Chris Carroll, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

i. General Fund payment numbers 1331-1551 totaling \$650,331.07

ii. Building Fund payments 43-50 totaling \$64,937.19

iii. Child Nutrition Fund payments 84-99 totaling \$22,931.34

C. Discussion of school bond

D. Discussion / possible action on sanctioning of booster clubs.

Motion to sanction clubs as presented. This motion, made by Chris Carroll and seconded by Jessica Ballard, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

E. Principals report

Mrs. Fields

- 1) Our counselors are working on testing schedules
- 2) Achievement Day went very well in the new show barn
- 3) Several stock shows are coming up
- 4) CEF Dodgeball Tourn is Feb 27th
- 5) Working on field trips schedules

Mr. Schenk

- 1) The new chromebooks have been distributed to students
- 2) Pre- enrollment is coming up
Feb 17th for Freshmen & Sophomores
Feb 22nd for Juniors & Seniors
- 3) We are hosting several athletic playoff events
- 4) Over 500 Achievement Day dinner tickets were sold

F. Discussion / possible action on 2022-2023 school calendar.

Motion to approve calendar as presented. This motion, made by Chris Gibson and seconded by Michelle Miller, passed.

Steve Andrews: Absent

Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

G. Discussion / possible action on the following policies: FE, CFA-E

Motion to approve policies as presented. This motion, made by Chris Carroll and seconded by Jessica Ballard, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

H. Discussion / possible action to approve contract with SEES / OKTLE for evaluation service 2022-2023 school year.

Motion to approve contact with OKTLE / SEES for 2022-2023 school year. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

I. Discussion / possible action to approve the 2021-2022 audit contract and engagement letter with Sanders, Bledsoe, and Hewett.

Motion to approve contract as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

J. Discussion / possible action on the creation of sick leave sharing account.

Motion to approve the sick leave sharing account. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

12. Proposed Executive Session to discuss:

A. Resignations 25 S Sect. 307 (B) (6 & 7)

B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)

C. Employment of non-certified staff 25 S Sect. 307 (B) (1)

D. Employment of certified staff 25 S Sect. 307 (B) (1)

E. In-coming/out-going student transfers (18-307) (B) (7)

F. Evaluation / Employment of elementary, middle school, and high school principals.

13. Vote to enter executive session

Motion to enter Executive Session at 7:54pm. This motion, made by Jessica Ballard and seconded by Chris Carroll, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Yea: 4, Nay: 0, Absent: 1

14. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)

President Miller acknowledged the Board of Education left executive session at 8:42pm

15. Executive session minutes compliance announcement

A. State and record who was present for executive session

Miller, Ballard, Gibson, Carroll and Jackson

B. State and record that executive session discussion was limited to items listed on executive session agenda

Discussion was limited to items 12A - 12F

C. State and record that no action was taken

No action was taken

16. Discussion / possible action on resignations to date

Motion to accept resignations from Bre'Anna Green and Travis Hartfield. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

17. Discussion / possible action on employment of substitute teachers

Motion to approve Emily Cervantes, Quinton Thorp, Blake Little and Keegan Darrow as substitute teachers. This motion, made by Chris Gibson and seconded by Chris Carroll, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

18. Discussion / possible action on approving adjunct teacher for remainder of 2021-2022 school year

Motion to approve Sydney Manning as adjunct teacher for remainder of 2021-2022 school year for geometry and Karen McCabe as adjunct teacher for psychology. This motion, made by Chris Carroll and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

19. Discussion /possible action on employment of non-certified staff

No Action

20. Discussion /possible action on employment of certified staff

Motion to approve employment of Courtney Anderson. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

21. Discussion / possible action on incoming / out-going student transfers

No Action

22. Discussion / possible action on contract changes

Motion to approve contract changes as presented. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

23. Discussion / possible action on employment of elementary, middle school, and high school principals.

Motion to approve principals for 2022-2023 school year: Mr. Schenk - High School, Mrs. Fields - Middle School, Mrs. Moore - Elementary and Mrs. Manning - Dean of Students. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

24. New Business

Motion to approve general fund purchase order encumbrances #449 - 453 in the amount of \$2,513.95. This motion, made by Chris Carroll and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

Motion to approve general fund payments #1552 - 1558 in the amount of \$15,233.07. This motion, made by Chris Carroll and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

25. Vote to Adjourn

Motion to adjourn at 8:50pm. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Yea: 4, Nay: 0, Absent: 1

President

Vice President

Clerk

Member

Member
